

Joshua Hitchcock

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Redford, MI

Microsoft Certified Database Administrator with a desire to see businesses thrive through better use and understanding of their data.

Education

2014 (Expected)

Eastern Michigan University

Bachelor of Business Administration, Computer Information

2010

Henry Ford Community College

Associate in Applied Science, Computer Information Systems

- Graduated summa cum laude.
- Course work
 - Developed VB.net applications that interfaced with SQL Server.
 - Created reports using Crystal Reports.
 - Created Oracle Database.
 - Generated reports using PHP and Crystal Reports.
 - Performed database upgrade from 10g to 11g.

Key Words

[created](#) [certified](#) [resolved](#) [data](#) [sql](#)
[database](#) [hardware](#) [issues](#) [computer](#)
[ncsa](#) [windows](#) [remote](#) [worked](#) [reports](#)
[software](#)

Similar Resumes

Dearborn, MI

Employment History

09/2011 - Present

GreenPath Inc.

City, ST

Applications Programmer Analyst

- Identified and fixed bugs in production code.
- Resolved issues with production data using SQL scripts.
- Created reports for business needs using SSIS.
- Resolved issues with poor database performance.
- Maintained company's data warehouse.
- Created and maintained business logic diagrams using Visio.
- Administered SharePoint site.
- Administered OnBase solution.

02/2011 - 09/2011

AVL

Plymouth, MI

Help Desk

- Prepared new computers for deployment to users.
- Upgraded and replaced hardware on notebooks and desktops.
- Tracked and resolved users problems using Web Help Desk.
- Supported users across the country using remote desktop software.
- Tested and reviewed options for Windows 7 deployment.
- Set up Cisco IP Phones.
- Deployed software to remote computers.
- Created and updated information in SharePoint sites.
- Updated and added information in Active Directory.
- Identified hardware malfunctions on users' machines.
- Developed reporting procedure for remote backup software.
- Resolved issues relating to deployment of a new software package.
- Removed viruses and malware from users' machines.
- I did something fantastic!

03/2009 - 06/2009

IBM Global Services

Southfield, MI

Administrative Assistant (Temporary Work)

- Prepared company inventory for shipping.
- Entered data into company computer system.
- Created spreadsheets for data tracking and organization.
- Developed procedures for use of new company equipment.
- Worked in a team of three company employees to achieve targeted goals.
- Set and prepared locations for conference meetings.
- Assisted with categorization and shipping of confidential company files.

07/2002 - 11/2008

Contractor Steel Company

Livonia, MI

Material Handler

- Inventoried and cataloged company assets.
- Trained new staff on company equipment.
- Tracked incoming and outgoing inventory.
- Worked with management on the purchase of new equipment.
- Responded to customer needs.

Activities

1990-1998

Boy Scouts of America

Canton, MI

Eagle Scout

- Conceived and executed public service project.
- Managed a service project and a staff of volunteers.
- Participated in mentoring activities.
- Held various leadership positions in the local organization.

2006

Congressional District 15

Redford, MI

Precinct Delegate

- Worked with other delegates to establish key issues relevant to state and local needs.
- Compiled agenda items for discussion at county, regional and state levels.
- Participated in voter mobilization.

Skills

- Languages
 - C, HTML, SQL, VB.net
- Software
 - Microsoft Office, Microsoft Access, Expression Web, Lotus Symphony
- Other
 - All Windows Operating Systems, Linux, Macintosh, Computer Hardware
- Certifications
 - MCITPro - Database Administrator 2008
 - MCTS - Sql Server 2008 Database Development
 - OnBase Certified System Administrator
 - NCSA SQL Certified
 - NCSA Certified Computer Hardware Technician
 - NCSA Certified Windows XP Professional
 - <http://www.ncsacademy.com/profileview.cfm?profile=3060986>

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